



Rhode Island Watercolor Society

JC Potter Casino Building
Slater Memorial Park
831 Armistice Blvd
Pawtucket, RI 02861

401.726.1876

riwsgallery@gmail.com
www.riws.org

Wed - Sat 10am-4pm
Sunday 12pm-4pm

Gallery Rental Agreement

Renter name/organization: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Event date: _____

Event time: _____

Estimated number of people (Maximum capacity 120): _____

Brief description of event: _____

Area(s) to be used:

_____ Classroom space (lower level)

_____ Main Gallery (upper level)

_____ Library (upper level)

_____ Kitchen - included in rental of any other gallery space

Hourly Rental Rates

Rental fee during RIWS gallery hours: \$25/hour per gallery space

During RIWS normal business hours, only the Classroom and Library spaces are available for rent. The main gallery remains open to the public. A gallery receptionist will be provided at the front desk during your event.

Rental fee after RIWS gallery hours: \$50/hour per gallery space

All spaces available for rent during non-gallery hours: daily from 4pm - 9pm. The gallery will be closed to the public, but a gallery receptionist will still be provided.

Rental Ammenties

- 8 rectangular tables (6ft x 3ft)
- 60 metal folding chairs
- Kitchen equipment: refrigerator, two stoves, two ovens, microwave, sink
- 3 trash cans
- For an additional \$60, RIWS will clean space after event

Rental Agreement Terms

Hold Harmless

The renter hereby agrees to save, secure, and hold harmless the Rhode Island Watercolor Society, its officers and employees, against claims of action, liability, judgements, costs and expenses, including attorney fees. The undersigned certifies that he/she accepts responsibility on behalf of the participants for any damage or theft sustained by the Society because of the occupancy of said premises.

Alcoholic Beverages

Alcoholic beverages are not allowed in Slater Memorial Park.

Rental Areas

The rental area includes use of the gallery space you have chosen for your event. The kitchen and bathrooms are included. Guests are welcome to view exhibits in other parts of the gallery during your event, but you may not conduct your even in other gallery spaces. If any other spaces are used during your event, the appropriate rental fees will be billed. Renters and their guests will not have access to RIWS storage closets, art storage room, or gallery office. Parking is in accordance with Slater Memorial Park.

Decorations

RIWS Gallery is a city owned, historic building. No decorations may be used that will damage the exterior walls, windows, woodwork, doors, or ceilings of the building. All decorations must be removed after the event ends. No smoke, water, or mist devices are allowed. The renter will be responsible in full for the cost of any damage caused by decorations.

Renter Responsibilities

- Facility rental cannot be transferred, assigned, or sublet.
- Tables and chairs may not be removed from building at any time.
- Smoking is not permitted anywhere within the RIWS building.
- Animals are not permitted in the building (except service animals).
- The renter understands that parking availability in Slater Park is not guaranteed.
- Young children attending events must be under the direct supervision of an adult 18 years of age or older at all times.
- The renter must remove all decorations and other items brought onto the premises after event.
- Renter must clean after event, leaving gallery, classroom, kitchen, and bathroom spaces as they were found.

Total Cost of Rental: _____

I have read and agree with all terms and conditions of the Rhode Island Watercolor Society Rental Agreement.

Signature of Renter: _____ Date: _____

Signature of RIWS Representative: _____ Date: _____

RIWS reserves the right to change, adjust, or delete any rules or regulations in this contract. RIWS reserves the right to close down any event which poses a threat to the safety of participants or the facility, or violates any of the conditions as stated in the contract.

Indemnification Agreement and Covenant

Required by all groups using the Rhode Island Watercolor Society's Facility

For, and the consideration of, being granted a use of Rhode Island Watercolor Society's Rental Agreement to access and use the Rhode Island Watercolor Society's facility by

_____. (Name of Responsible Applicant/Organization)

The above named applicant agrees to indemnify and hold harmless the Rhode Island Watercolor Society, and all their past, present and future officers, officials, agents, servants, employees and members, hereinafter collectively referenced as the Rhode Island Watercolor Society, against any and all injury, loss or damage, and any and all claims for injury, loss or damage, of whatever caused by or resulting from, or claimed to have been caused by or to have resulted from any act, omission or negligence of the applicant or anyone claiming under the applicant (including, but without limitation to officers, agents, servants, invitees, guests, volunteers, acquaintances, of the applicant and the employees and contractors of the applicant), at or about the premises.

This indemnity and hold harmless agreement shall include indemnity against all costs, expenses, and liabilities incurred in connection with any such injury, loss or damage or any such claim, or a proceeding brought thereon or the defense thereof. If the applicant or anyone claiming under the applicant, or the whole or any part of the property of the applicant or anyone claiming under the applicant shall be injured, lost damaged by theft, fire, or steam or in any other way or manner, no part of said injury, loss or damage is to be borne by the Rhode Island Watercolor Society or its agents unless caused by negligence of the Rhode Island Watercolor Society.

The applicant shall maintain commercial general liability insurance, with respect to the premises and its appurtenances, issued by insurance companies authorized to do business in the Commonwealth of Rhode Island, naming the town of Pawtucket and the Rhode Island Watercolor Society as additional insured, in an amount not less than One Million Dollars (\$1,000,000) combined single limit for both bodily injury and property damage. Applicant shall deliver to the Rhode Island Watercolor Society, prior to commencing use of the Rhode Island Watercolor Society's premises, the policies of such insurance, or certificates thereof. Each such policy shall provide that the same shall not be modified or terminated without at least ten (10) days written notice to each named insured. (Applicant is advised that failure to maintain such commercial general liability insurance may result in the applicant being subjected to potential liability for claims arising under or through the use of this license.)

Applicant shall, at its own cost and expense, with counsel approved by the Rhode Island Watercolor Society, defend any and all suits and actions (just and unjust) which may be brought against the Rhode Island Watercolor Society or in which the Rhode Island Watercolor Society may be impleaded with others upon any such above-mentioned matter, claim or claims, unless such other suit or action is the direct result of the Rhode Island Watercolor Society's negligence. The applicant agrees that it shall not file any claim, complaint, charge, or lawsuit against the town for any matter, claim or incident, known or unknown, which occurs or arises out of applicant's use of this license.

Name of applicant: _____ Title: _____

Applicant Signature: _____ Date: _____

The Certificate of Insurance is attached, designates the location covered as the Rhode Island Watercolor Society in which the event is held and indicated coverage for the period of the event.

Signature of RIWS Representative: _____ Date: _____